

Accreditation to certification

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1. Application

This accreditation regulation applies for DANAK accreditation of companies according to:

- a. DS/EN ISO/IEC 17065 *Conformity Assessment – Requirements for bodies certifying products, processes and services.*
- b. DS/EN ISO/IEC 17024 *Conformity assessment - General requirements for bodies operating certification of persons.*
- c. DS/EN ISO/IEC 17021-1 *Conformity assessment - Requirements for bodies providing audit and certification of management systems – Part 1: Requirements*, in combination with additional requirements in other standards or technical specifications. The term ‘technical specifications’ is understood as documents issued by ISO in the same way as standards named ‘Technical Specifications’.

2. Determination of scope of accreditation

2.1. A scope of accreditation specifies which services are included in the individual accreditations. The scope of accreditation is evident from the decision on accreditation and is published on DANAK’s homepage.

2.2 The scope of accreditation is defined individually and is clearly delimited by statement of:

- a. The type of certification (management systems, products, processes, services or persons).
- b. Certification scheme comprised by the assessment such as type testing, inspection, evaluation and surveillance of fabrication and quality management, surveillance and testing of produced products as well as examination of persons.
- c. The standards or other normative documents to which the quality management systems, the products, the processes, the services or the persons are certified.
- d. Industry sectors where relevant.
- e. Products, processes, service and persons categories where relevant.

2.3 For certification of management systems of companies’, the scope of accreditation is delimited by the divisions defined in the following documents:

- a. For quality, environment and EMAS as well as work environment and energy management the Commission’s Regulation (EF) no. 1893/2006 is used
- b. For food safety ISO 22003 is used
- c. For medical equipment the document IAF MD 8 from International Accreditation Forum is used
- d. For information security ISO/IEC 27006 is used

2.4 In connection with stipulating the scope of accreditation all localities of the certification body, in Denmark or abroad, where activities are conducted under the accreditation, shall be identified and will be evident from the accreditation cf. AB 1.

2.5 Accreditation to flexible scope is specified separately in the scope of accreditation. See DANAK-Accreditation regulation AB 20 *Flexible accreditation scope for certification and inspection bodies.*

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3. Registrations and information

3.1 Applicants and accredited certification bodies shall document how activities on all locations are controlled and managed.

3.2 In order for DANAK to relate to the activities carried out abroad by the certification body under DANAK accreditation, the following information shall be provided for each accreditation:

- a. number of certificates issued for each scheme in each country (outside of Denmark)
Examples of schemes within management systems is ISO 14001, within product certification GLOBAL G.A.P. and within certification of persons fusion welding, see, for example, list of schemes on DANAK's homepage.
- b. number of local offices from where the certification body carries out certification activities according to the information mentioned in item a
- c. whether the certification body uses local staff to carry out certification activities according to the mentioned information in item a
- d. the certification body's measures and procedures for managing all activities being carried out from a local office or by local personnel.

3.3 For use at DANAK's planning of assessment activities for accreditation to certification of management systems the following information shall be provided to DANAK for each accreditation and reported for each country operated in (Denmark and abroad) and for each certification standard under accreditation:

- a. Number of valid accredited certificates;
- b. Number of auditors;
- c. Number of certificates transferred from other certification bodies over the last year (according to IAF MD 2);
- d. Number of audits not completed in time over the last year (according to the procedures of the certification body);
- e. Number of used audit days over the last year (according to IAF MD 5).

3.4 The information mentioned in item 3.2 and 3.3 shall be provided annually (usually before 1 September) at request from DANAK. DANAK can however, request an update of the information at other times as e.g. at planning of a visit.

4. Performance of certification

4.1 For accreditation to certification of management systems, non-accredited certification within the accredited scope is not accepted. Issued non-accredited certificates shall be withdrawn no later than 1 August 2019.

4.2 For accreditation to certification of persons, non-accredited certification within the accredited scope is not accepted. This shall be implemented no later than 30 October 2020. Transition of certificates to include accreditation symbol or text reference to accreditation shall be finished no later than this date. For accreditation granted later than 30 October 2017, any previous issued non-accredited certificates shall be transferred to accredited certificates no later than one year after the date of accreditation.

4.3 For accreditation to certification of products it is not allowed to perform non-accredited certification within the scope of accreditation. This shall be implemented before 31 October 2021. The transition of certi-

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fication documents to include accreditation marks or reference to accreditation must be completed by this date.

5. References

Section 2.2 and 2.3: DS/EN ISO/IEC 17011, 7.8.3

Section 2.4: DS/EN ISO/IEC 17011, 7.8.1 d

Section 2.5: DS/EN ISO/IEC 17011, 7.8.4

Section 3.1: DS/EN ISO/IEC 17011, 7.4 and 7.4.5

Section 3.2 and 3.4: IAF MD 12, 3

Section 3.3 and 3.4: IAF/ MD 15, 3

Section 4.14: IAF resolution 2015-14

Section 4.2: IAF resolution 2017-19

Section 4.3: IAF resolution 2018-13

This accreditation regulation comes into force 16 September 2019. Any differences between the Danish and the English version of this document are not intended, but in case of doubt with respect to the correctness the version in Danish should be consulted.