
Accreditation to environmental verification (EMAS)

No. : AB 8
Date : 2021.11.24
Page : 1/5

1. Application

1.1 This accreditation regulation applies to DANAK accreditation according to regulation No. 1221/2009 of the European Parliament and the Council of 25 November 2009 allowing voluntary participation by organisations in a community Eco-management and Audit Scheme (EMAS).

1.2 This accreditation regulation also applies to environmental verifiers conducting verification and validation in third party countries, meaning countries that are not EU member states.

1.3 In addition, there are provisions referring to environmental verifiers that are accredited (or licensed) abroad and wish to conduct environmental verification of sites in Denmark.

2. Specification of scope of Accreditation

2.1 An accredited environmental verifier may only claim to be accredited for activities that are covered by the scope of accreditation.

2.2 A scope of accreditation is determined individually and is delimited by stating business sectors /NACE-codes as mentioned in the Commission's regulation (EC) No. 1893/2006 of 20 December 2006 about establishing the statistical classification of economic activities NACE Revision 2 and amending Council Regulation (EC) No 3037/90 as well as certain EC Regulations on specific statistical domains.

2.3 The scope of accreditation for environmental verifiers is geographically restricted to the EU member states unless stated otherwise. If an accredited environmental verifier wishes to conduct verification and validation in third party countries an application needs to be made specifically for expansion of the scope of accreditation, so that the relevant country/countries is stated in the scope of accreditation.

3. Performance of verification

3.1 Performance of an accredited service within one of the business sectors of the scope of accreditation determines special technical, professional competence within the sector and for the specific task.

3.2. The management of the environmental verifier shall be competent to determine and assess the technical competence required in order to undertake verification within each of the business sectors comprised by the scope of accreditation. The management shall be technically competent to determine whether the environmental verifier has adequate technical resources sufficient to perform a specific assignment within the scope of accreditation and shall be able to compose the necessary assessment team for the assignment.

3.3 The accredited environmental verifier may not undertake an assignment for which the environmental verifier does not possess the required technical competence.

3.4 The procedures for offering tenders and reviewing contracts shall comprise analysis of the technical complexity and technical level of the assignment, of capability with regard to fulfilling the assignment and for composing an assessment team, use of experts and for special instruction of the assessment team.

3.5 It shall be documented that the verifier's technical competence is maintained and kept up to date with developments within the field.

Accreditation to environmental verification (EMAS)

No. : AB 8
Date : 2021.11.24
Page : 2/5

3.6 The environmental verifier shall maintain and, on an on-going basis, update documentation on the qualifications, training and experience of the assessment personnel, including registration of the verifications and certifications in which individual members have participated.

3.7 Environmental verifiers must inform DANAK of time and place for every verification in Denmark at least 4 weeks in advance. (See council regulation (EC) no. 1221/2009 of 25 November 2009 article 23, paragraph 2)

3.8 The environmental verifier shall observe the supplementary requirements and guidelines and recommendations to the Council's regulation (EC) no. 1221/2009 from the Commission and published on the Commission's homepage (EMAS helpdesk).

4. Environmental statement and verification report

4.1 Attestation of the environmental statement is made on the environmental verifier's attestation document as a supplement to the environmental statement.

4.2 The attestation document shall be provided with the environmental verifier's name, address, logo, if any, and with accreditation mark and registration number.

4.3 The attestation document shall either be supplemented to the master copy of the environmental statement in a way that the documents cannot be separated without notice or be supplied with such a clear identification of the original copy of the environmental statement so that the attestation document cannot be misused as attestation for another edition of the environmental statement.

4.4 The attestation document shall mention which language the attestation of the environmental statement applies to.

4.5 The attestation document shall include a note that the environmental verifier's attestation does not apply to translation of the environmental statement into other languages or copies of the master copy.

4.6 The environmental verifier's report to the company shall identify the documentation, the site visited and interviews with personnel comprised by the environmental verification.

5. Environmental verifiers accredited by DANAK who will perform verification in another Member State (With reference to the Council's Regulation (EC) nr. 1221/2009 of 25 November 2009, Article 24 paragraph 1 and the Commission's Decision (EU) 2016/1621)

5.1 An environmental verifier who will perform verification in another Member State shall fulfil the requirements in the Member State where the verification is performed.

5.2 An environmental verifier shall not later than 4 weeks before each environmental verification in a company in another Member State notify the verification to the local accreditation body.

The notification shall include the points in section 7.2 a)-d).

DANAK will verify the environmental verifiers compliance with the requirements for notification.

DANAK recommends that the environmental verifier:

DANAK
Den Danske Akkrediteringsfond

Dyregårdsvej 5 B
2740 Skovlunde
Tlf: +45 77 33 95 00
CVR-nr. 26 89 93 89

Bank: Reg. nr. 2191
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Accreditation to environmental verification (EMAS)

No. : AB 8
Date : 2021.11.24
Page : 3/5

- Informs its client that they shall allow surveillance according to the Council Regulation (EC) no. 1221/2009 article 23 (6) and that obstacle may prevent the registration of the client, if such a surveillance is denied.
- Informs its client about the result of the notification when the local accreditation body has informed about their surveillance with the environmental verifier.

6. Environmental verifiers accredited by DANAK who will perform verification in third party countries
(With reference to the Council's Regulation (EC) nr. 1221/2009 of 25 November 2009, Article 27, paragraph 1)

An environmental verifier shall not later than 6 weeks before each environmental verification in third party countries notify DANAK of:

- a. Name and address of the organisation,
- b. address of the site,
- c. activities of the organisation including especially the activities of the site.
- d. date and plan for the visit,
- e. extent of the environmental verification,

The above information along with a copy of the original accreditation document must be forwarded to the accreditation- or licensing body in the member state where the organisation in question intends to apply for registration or is registered.

7. Environmental verifiers accredited (or licensed) in another member state who will perform verification in Denmark

(With reference to the Council's Regulation (EC) no. 1221/2009, Article 24, paragraph 1 and the commission's decision (EU) 2016/1621)

7.1 A foreign environmental verifier who will perform verification in Denmark shall fulfil the requirements in section 3, 4 and 7 (except 3.7) in this accreditation regulation.

7.2 A foreign environmental verifier shall not later than 4 weeks before each environmental verification in an organisation in Denmark notify DANAK of:

- a) the accreditation and licensing information together with documentation of the validity of the accreditation or license; that it is not suspended or revoked and is sufficient for the specific activities of the organisation to be verified or validated;
- b) information about the composition and competence of the verification team including knowledge of the valid requirements in environmental laws and the official language in the member state where the verification or validation is being performed;
- c) time and place for the verification or validation including the environment verifiers visit to the organisation and all steps before and after this visit cf. Article 25 in Regulation (EC) no. 1221/2009;
- d) Address and contact information of the organisations that are subject to the verification or validation including all locations and activities comprised by the verification or validation and the number of employees.

Accreditation to environmental verification (EMAS)

No. : AB 8
Date : 2021.11.24
Page : 4/5

DANAK may request further information about personnel such as records of relevant qualifications, education and specific experience from the economical sector to be verified.

7.3 DANAK informs (if possible, within 2 weeks from receipt of the notification) the environmental verifier of the extent of DANAK's surveillance of the performance of the environmental verification, including whether it will comprise surveillance of the environmental verification in the organisation.

7.4 If the information's in the notification are deficient but the missing information's are not by DANAK found to hinder a sufficient surveillance with the environmental verifier DANAK will request the verifier to submit the missing information's at a later stage. DANAK will inform the environmental verifier about this in due time and before the verification and validation activities.

7.5 If DANAK finds that the information's of importance of the performance of a satisfactory surveillance of the verification and validation activities have not been received DANAK will inform the environmental verifier:

- that the notification is insufficient.
- that DANAK will recommend to the competent registration body not to register the organisation if the verification or validating occurs before submission of supplementary information's.

7.6 If DANAK decides to recommend to the competent registration body not to register the organisation this will be informed to:

- The environmental verifier
- the accreditation or licensing body who has granted the accreditation or licence
- The organisation (the client) if possible
- The competent registration body.

8. Publication

(with reference to the Councils Regulation (EC) no. 1221/2009, article 28 (8))

8.1 DANAK forward information to the Commission and the registration body when there have been amendments to the register over environmental verifiers in preparation for publication of a complete EU list in the European Forum of Official Gazettes.

8.2 Withdrawal or termination of an accreditation as environmental verifier means deletion from the list of verifiers, c.f. 8.1.

The Accreditation Regulation comes into force on 1 December 2021. Any differences between the Danish and the English version of this document are not intended, but in case of doubt with respect to the correctness the version in Danish should be consulted.



Accreditation to environmental verification (EMAS)

No. : AB 8
Date : 2021.11.24
Page : 5/5
